

2023 FEE GUIDANCE



2023 GLOBAL FEE STRUCTURE

Years 7 to 12: \$5275

The global fee does include:

- All tuition fees
- Year level levies
- Electives fees
- Year level camps
- IT levy including laptop leasing costs

The global fee does not include:

- Overseas trips and exchanges
- Uniforms
- Booklist items
- National and International Excursions
- Selected other activities such as interstate camps or sporting activities

ELECTIVE AND EXTRACURRICULAR ACTIVITIES, EXCURSIONS, AND CAMPS

The global fee includes excursions and activities which are a normal part of the curriculum.

However, additional or extra-curricular activities/excursions organised by the College such as interstate and overseas excursions, or other additional extracurricular activities may incur an additional charge.

Students may only participate in these additional activities if their fees are up-to-date.

OTHER CURRICULUM COSTS

These apply only if your child has chosen these subjects

Academy of Sport Football Yr 9	\$175
Academy of Sport Netball	\$206
Academy of Sport Cricket	\$155
Academy of Sport Basketball	\$155
High Performance Training	\$160
Outdoor Ed (Year 11)	\$210
Outdoor Ed (Year 12)	\$1,020
VCAL (PDS Explorer Trip Year 12)	\$180
Duke of Edinburgh (Yr 9 Bronze)	\$175
Music Production	\$50
Music Lessons Individual Yearly (32 per year @ \$33 per lesson)	\$960

COLLEGE BUILDING LEVY - TAX DEDUCTIBLE/ PER FAMILY

Contribution to the College Building fund is voluntary and enables ongoing upkeep and expansion of College Facilities \$260

PAYMENT PLANS

Full payment of fees is due by **Tuesday 28th March 2023**, unless families have specifically requested to enter a payment plan.

There are **four (4)** payment plan options:

1. Fee paid in (48) weekly instalments - (available as a direct debit with the first payment deduction on Thursday 2nd February 2023, and the final payment on Thursday 28th December 2023)
2. Fees paid in (24) fortnightly instalments - (available as a direct debit with the first payment deducted on Thursday 2nd February, 2023, and the final payment on Thursday 21st December 2023) (Even Fortnight) or (24) fortnightly instalments (available as a direct debit with the first payment deducted on Thursday 9th February 2023 and final payment on Thursday 28th December) (Odd fortnight).
3. Fees paid in **eleven (11) monthly instalments** - February - December (available as a direct debit or credit card processed each month on the 28th of each month).
4. Fees paid in **four (4) term instalments** - March/May/August/October (available as a direct debit or credit card, processed over four quarterly payments processed once per term)

Direct Debit and Credit Card Payment

Families seeking to pay via Direct Debit or Credit Card are required to submit new details and authority each year.

Other Payment Options

B Pay options are available for the plans above and details for Biller Code and Reference are found on your monthly statement or by contacting the office. B Pay is only available where there is good payment history.

Book List

Families will be required to purchase these items directly from Campion in accordance with booklist instructions.

OTHER INFORMATION

Centrepay Deductions

Centrepay is a free direct bill paying service available to Families who receive a Centrelink payment. For more information please contact Centrelink at www.centrelink.gov.au

Health Care Card - Camps, Sports and Excursions Fund (CSEF) Discount

If families have a current Health Care Card (HCC) and submit a Camps, Sports, and Excursions Fund (CSEF) Application Form they will receive a **\$225 fee discount per student**.

Families can rest assured that this information will remain strictly confidential.

Form: Camps, Sports, and Excursions Fund (CSEF) Application Form

Family Fee Discount

These apply to families with more than one student attending the College	Discount
2nd Child 10% off global fee	\$527.50
3rd Child 25% off global fee	\$1,318.75
4th Child 50% off global fee	\$2,637.50

Conveyance Allowance

Some families may be eligible for a conveyance allowance offered by the Victorian State Government, which provides an allowance for the transportation costs of students in regional Victoria. More information can be found [here](#).

www2.education.vic.gov.au/pal/conveyance-allowance/policy

Successful applications will attract an allowance that will be deducted from school fees.

Student Exit

It is the fee payers responsibility to notify the College Registrar when they exit. School fees will be charged until the Student Exit form is completed and returned to the College

Overdue Fees

If you cannot pay your fees in full or will not be able to make an instalment by the due date in accordance with your payment plan, please contact Accounts Receivable on 55 600 802 or email Fees@emmanuel.vic.edu.au to confirm your arrangements to make up the missed payment.

Failure to pay fees in full by the due date or enter a payment plan may result in the College having to proceed with action to recover outstanding fees, which includes the use of a debt recovery agency and/or legal action.

Concessions and Fee Relief

The College understands that some families may be experiencing financial hardship and may find it difficult meeting their fee obligations.

If families believe that they will be unable to either pay their fees in full by the due date, or enter into a payment plan that will clear their fees by 29th December 2023, they are required to make contact with Stephen Kerr (Business Manager) or Sharon Lewis (Accounts Receivable) to explain their situation and confirm their repayment arrangements. Depending on the circumstances, families will be required to submit a Fee Consideration application that can be obtained from the office.

Fee relief cannot be considered without a completed Fee Consideration Application. Whilst each application will be considered, please note that the submission of a Fee Consideration does not guaranteed the concession will be granted.